

RICOH ELECTRONICS, INC. - OFFICE MACHINE GROUP  
TUSTIN, CALIFORNIA

**Ricoh Electronics, Inc. - Office Machine Group, of Tustin, California,** manufactures photo-copiers, printed circuit-boards, metal & plastic components, and machine cabinets. REI Electronics, Inc has several facilities in the Performance Track program. The Office Machine Group facility is ISO14001 certified. Some of the commitments made through the Performance Track program are part of larger commitments to eventually rid the facility of specific waste streams.

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|---------------------|---|
| <b>AT A GLANCE:</b> |   |
| Industry Sector:    | NAICS 333313, 334418, 332322 & 326199   |
| Business:           | Manufactures  |
| Facility Employees: | 500-1,000   |
| Accomplishments:    | Reduced total solid waste<br>Reduced hazardous material use   |
| Commitments:        | Reduce solid waste incinerated<br>Reduce solid waste<br>Reduce hazardous materials use<br>Reduce energy use |
| Address:            | One Ricoh Square<br>Tustin, California  |
| Web site:           | www.ricoh.rei.com   |

ENVIRONMENTAL PERFORMANCE

*Past Accomplishments*

The Office Machine Group has demonstrated its commitment to environmental performance through reduced total solid waste, and reduced hazardous material use. Since 1999, the facility has:

- **Reduced total solid waste sent to the landfill 100%** by implementing an employee recycling program where all wastes are sorted and recycled.
- **Reduced hazardous material use 100%** by converting to new Nitrogen Spray Flux System equipment, and by using a VOC free flux material.

*Future Commitments*

Looking towards the future, the Office Machine Group is working to reduce solid waste incinerated, solid waste, hazardous material use, and energy use. By 2004, the facility commits to:

- **Reduce solid waste incinerated 25%** by applying a reduce, reuse, and recycle system to waste stream components.
- **Reduce solid waste 24%** by implementing a plan to convert to alternative materials use.
- **Reduce hazardous materials use 51%** by implementing a plan to convert to the use of

lead-free solder. Eventually the facility would like to be lead-free.

- **Reduce energy use** 15% by implementing a plan to monitor current electrical use and then determine alternative materials and practices to help reduce current energy use.

## COMMUNITY OUTREACH

The Office Machine Group facility maintains contact with local community concerns through volunteering with local nonprofit environmental organizations. Also, the facility educates its employees through posters, contests, training, newsletters, and community service projects. A variety of methods are used to notify the community of environmental concerns, including, company newsletters, newspaper articles, award applications, Prop65 warnings, corporate environmental reports, a cable television show, and a Ride-share program. The Annual Performance Report will be made available in the company newsletters, the Corporate Environmental Report, and on the facility web site at [www.ricoh.rei.com](http://www.ricoh.rei.com)